



SIR JOHN LILLIE PRIMARY SCHOOL

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Headteacher: Sue Hayward

Tuesday 29th September 2026

Dear Parent/Carer

We want to make sure that we are providing your child with the best education and support we can. Healthy school food can help pupils establish healthy habits for life and help to improve pupils' readiness to learn.

You may be entitled to receive free school meals if you are in receipt of certain benefits or support.

You could also raise additional pupil premium funding for your child's school to fund support like extra tuition, additional teaching staff or after school activities. The information collected in this form will allow us to make this assessment.

You only need to complete this form once. Subsequent rechecks of your eligibility will be carried out annually to assess whether you continue to be eligible for free school meals. Should you move your child to a new school, your child's new school may proactively assess whether you continue to be eligible for free school meals. You should contact the school or local authority if you have a change in financial circumstances.

We are committed to ensuring that the personal and sensitive information that we hold about you is protected and kept safe and secure, and we have measures in place to prevent the loss, misuse or alteration of your personal information. We will use the information you provide to assess entitlement to free school meals. The information may also be shared with other Council departments to offer benefits and services.

What to do

To see if your children can get free school meals (FSM), **please fill in all sections of this form and return it to their school.**

If there is any information you cannot find, or you are having problems understanding, contact the schools for help.

Important

If you have multiple children attending different schools, you will need to complete a separate form for each school.

Thank you for your continuing support

Sue Hayward,
Headteacher